



**PRODUCTIVITY  
WORKSHEETS**

2024

# NOTES OF THE DAY

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What I've done:

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What I'll do:

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Deep Focus Work (H):

Productivity Score:

# WEEKLY PRODUCTIVITY NOTES

WEEK \_\_\_\_\_

<b>Monday</b>	my wake up time:
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<b>Tuesday</b>	my wake up time:
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<b>Wednesday</b>	my wake up time:
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<b>Thursday</b>	my wake up time:
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<b>Friday</b>	my wake up time:
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<b>Saturday</b>	my wake up time:
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<b>Sunday</b>	my wake up time:
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<b>Goals &amp; Tasks</b>
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<b>Things to Consider</b>
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HOW I RATE PAST WEEK AND WHY?

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KEY LESSONS I LEARNT PAST WEEK

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PAST WEEK'S PRODUCTIVITY WINS / TWO THINGS I'LL DEAL WITH NEXT WEEK

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WHAT WILL I DO TO MAKE NEXT WEEK PRODUCTIVE?

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